

# SHORELINE PROPERTY MANAGEMENT

1100 Water Street, Suite 1A  
Santa Cruz, CA 95062  
Phone: 831-454-9964  
Fax: 831-426-0836

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## TO BE COMPLETED BY APPLICANT

Date: \_\_\_\_\_

Dear \_\_\_\_\_;  
(Employer's Name)

I have applied to rent \_\_\_\_\_ managed by Shoreline Property Management, Inc. Please complete the following information regarding verification of my employment.

I hereby authorize release of this information.

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_  
(Applicant's Name)

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## TO BE COMPLETED BY EMPLOYER

Name of Employee: \_\_\_\_\_

Position with Company: \_\_\_\_\_

Compensation: \$ \_\_\_\_\_ Salary \$ \_\_\_\_\_ Hourly

Hire Date: \_\_\_\_\_

Permanent – Full Time \_\_\_\_\_ Temporary – Full Time \_\_\_\_\_

Permanent – Part Time \_\_\_\_\_ Temporary – Part Time \_\_\_\_\_

Number of Hours Worked (part time only): \_\_\_\_\_

Likelihood of continued employment? \_\_\_\_\_

Comments: \_\_\_\_\_

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Title: \_\_\_\_\_